

# **Decorating Information 2024**

DECORATING TIMES. You will have access to your venue at the following times:

- Dinner/receptions: Anytime after 12:00 Noon on your wedding day.
- Cocktail Receptions: No later than 2 hours prior to the ceremony (or arrival time if a church ceremony)
- Simple Celebrations: After 9:00 am

Should additional time be required, requests can be made to weddings@strathmere.com 7 days prior to the wedding day. If the venue has not been reserved during the time requested, we will be happy to offer earlier access during operating hours.

Strathmere furniture, fixtures and pictures cannot be moved. Fire exits must be kept clear and nothing can be secured to chandeliers, exit signs or smoke detectors.

Your Strathmere Wedding Coordinator will arrive 2 hours prior to ceremony/arrival from the Church, and is pleased to take care of the following:

- Setting the guest tables with your requested linen & napkins
- Placing premade centerpieces and gifts/favours for place settings
- Placing guest book on the entrance table, and seating chart (supplied by you) on the complimentary easel.
- Greeting and briefing your vendor(s).

All other decorating must be handled by your decorator, or family and friends, including but not limited to place cards (with coloured dots supplied by Strathmere if 2-choice entree), securing pew bows, arbour and other ceremony decor, centerpieces that need to be put together or arranged and other decor inside and outside of your venue.

### **DECORATING LIMITATIONS**

If you are planning to have ceiling decorations higher than 8', they must be installed and removed by a decorating company or professional who holds a valid ladder certificate (to be provided in advance of the wedding day).

Due to strict fire regulations, open flame candles are prohibited. Strathmere provides lanterns with mini lights to softly illuminate your guest tables OR you are welcome to use your own centerpieces, such as tea lights, floating candles, pillars and tapered candles provided they are contained in a glass hurricane or holder. Strathmere lanterns must be kept indoors and mini lighting cannot be removed/replaced with other items (additional charges will apply).

Strathmere has an exclusive linen supplier and takes care of all linen ordering, delivery, and handling. To ensure availability, we suggest a minimum of 6 weeks' notice.

Should your decorating lead to unusual clean-up costs or repairs, the following charges will be added to the Reconciliation Invoice, without notice:

\$75 for decorating clean-up prior to the wedding (we have a vacuum available for decorators if needed);

**\$100** for Strathmere staff to remove client decorations following the event.

\$150 for damage caused by the use of nails, screws, push pins, thumbtacks, staples or sticky tape; and,

**\$150** to clean up after the use of table confettios (metal, paper etc.) or confett (including biodegradable), straw, hay, leaves or pine boughs.

### DECOR REMOVAL

All decorations, rental items and wedding gifts must be removed at the end of the evening. Strathmere is not responsible for any lost, stolen or damaged items.



# **Facility Measurements**



## THE FARMHOUSE

## The Ceremony Site

The arbor is 7'3" wide x 6'7" high x 4' deep. There are 4 rows of benches, with chairs added to the side if additional seating is required. The interlocking stone aisle is 6' wide x 90' long.

## THE LODGE

#### The Ceremony Site

The arbor is 8'5" wide x 6'8" high x 4'7" deep. There are 7 rows of benches, with chairs added to the side if additional seating is required. The interlocking stone aisle is 6' wide and 40' long (from the Patio doors to the arbor).





## THE GARDEN HOUSE

<u>The Main Room</u> The fireplace mantle is 8'5" wide by 10" deep.

### The Ceremony Site

The arbor is 9' wide x 6'3" high x 4'7" deep.

There are 10 rows of benches, with chairs added to the side if additional seating is required.

The interlocking stone aisle is 6' wide x 40' long, with the entire patio being 30' wide x 40' long.



The Garden House



The Farmhouse & Lodge

## LANTERNS

Strathmere provides lanterns with mini lights to softly light your guest tables or accent your venue.

The base of the lanterns are 6.5" inches by 6.5" inches.

Lanterns are not permitted outdoors/mini lights cannot be removed/replaced with any other.