



Decorating Information 2021

Pricing in effect until March 31, 2022

STANDARD DECORATING TIMES

You will have access to your venue at the following times:

- Dinner/receptions: **Anytime after 12:00 Noon on your wedding day.**
- Cocktail Receptions: **No later than 2 hours prior to the ceremony (or arrival time if a church ceremony)**
- Luncheons Weddings: **After 9:00am**

Should additional time be required, requests can be made to weddings@strathmere.com 7 days prior to the wedding day. If the venue has not been reserved during the time requested, we will be happy to offer earlier access during operating hours.

Strathmere furniture, fixtures and pictures cannot be moved, and nothing can block fire exits or be secured to chandeliers, exit signs or smoke detectors.

Your Strathmere Wedding Coordinator is pleased to take care of the following on your wedding day:

- Setting your tables with your requested linen & napkins
- Placing premade centerpieces and gifts/favours for place settings
- Placing your guest book, and placing your supplied seating chart on our complimentary easel.

All other decorating must be handled by your decorator, family or friends, including but not limited to place cards, securing pew bows, arbour and other ceremony decor, centerpieces that need to be put together or arranged and other decor inside and outside of your venue. Alternatively, with 72 hours or more advanced notice, our staff will take care of additional decorating for a fee of **\$50/person/hour**.

DECORATING LIMITATIONS

If you are planning to have ceiling decorations higher than 8', they must be installed and removed by a decorating company or professional who holds a valid ladder certificate.

Due to strict fire regulations, open flame candles are prohibited. Strathmere provides LED pillar candles to softly light your guest tables, or you are welcome to use your own centerpieces, such as tea lights, votive, floating candles, pillars and tapered candles provided they are contained in a glass hurricane or holder.

Strathmere has an exclusive linen supplier and must take care of all linen ordering, delivery, and handling. To ensure availability, we suggest a minimum of 6 weeks' notice.

Should your decorating lead to unusual clean-up costs or repairs, the following charges will be added to the Reconciliation Invoice, without notice:

\$75 for decorating clean-up prior to the wedding (we have a vacuum available if you need it);

\$100 for Strathmere staff to remove client decorations following the event.

\$150 for damage caused by the use of nails, screws, push pins, thumbtacks, staples or sticky tape; and,

\$150 to clean up after the use of table confettios (metal, paper etc.) or confetti, straw, hay, leaves or pine boughs.

DÉCOR REMOVAL

All decorations, rental items and wedding gifts must be removed at the end of the evening. Strathmere is not responsible for any lost, stolen or damaged items.

